

# Andrew K. Domino

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www.dominowriting.com

I am a writer, editor and blogger on business, technology, finance, entertainment and culture. I produce accurate, well-written copy on very short deadlines. I explain even the most complicated subjects, from the day's breaking news to a client's personal financial situation, in a way anyone can understand. My specialty is in organizing data and communicating the message clients want to send to their clients in a clear, efficient (and grammatically correct!) way.

**Domino Writing**                      *Freelance Writer*                      Feb. 2007 to present

- Publications include:
  - Encore (Kalamazoo, MI)
  - Greater Lansing Business Monthly (Lansing, MI)
  - Stulberg International String Competition (Kalamazoo, MI)
  - Women's Lifestyle of Greater Kalamazoo (Kalamazoo, MI)

**Answer United**                      *Agent*                      Mar. 2017 to present

- Assisted in rewriting and editing employee training handbook, reducing redundant and unclear content by 10 to 20 percent
- Consistently surpass performance standards for response time, accuracy and client interaction

**EXITS, LLC**                      *Blogger and Marketing Specialist*                      Oct. 2015 to Feb. 2017

- Planned six public seminars, including developing subject matter, marketing materials and post-presentation response – seminar topics include business succession, small business management and retirement planning
- Wrote twice-weekly blog on exit planning and financial topics ([www.exitssuccess.com](http://www.exitssuccess.com))

**Goforth Group**                      *Communications Specialist*                      June 2014 to Feb. 2017  
Aug. 2011 to Apr. 2013

- Designed and developed web sites for companies focused on multiple types of real estate development, including weekly maintenance and regular updates of new page content

**New York Life**                      *Registered Investment Associate*                      July 2014 to Feb. 2017

- Developed and distributed online and physical presentation to attract \$50,000,000 investment portfolio

**Northwestern Mutual**                      *Associate Financial Representative*                      Oct. 2011 to Mar. 2014  
May 2011 to Aug. 2011

- Designed, built and maintained client management system, including personal digital and print filing, appointment calendar, and organization of separate insurance and investment records for more than 200 individual and corporate clients

Hold current Series 7, 66, and life and health insurance (Michigan) licenses

Japanese language: novice level (speaking and writing)

Type 76 words per minute

Wrote grants that awarded \$5,000 to animal rescue organization, \$500 to high school arts program